

# Group Reservation Form - Lynch Park

## Events and Outings

Name of Family, School/Camp or Business: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Name of your Event: \_\_\_\_\_ Date: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Type of Event:

Family Gathering     Company Outing     School/Camp (See next page for details)

Other \_\_\_\_\_

# of Children: \_\_\_\_\_ # of Adults: \_\_\_\_\_ # of Cars: \_\_\_\_\_ # of Buses: \_\_\_\_\_

Person Running Event (If not above person): \_\_\_\_\_

Describe Event in Detail (continue on back if necessary): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Complete this section if you wish to reserve specific areas of Lynch Park for your event:

AREA: 1\_\_\_\_ 2\_\_\_\_ 3\_\_\_\_ 4\_\_\_\_

**Reservation Fees: Residents = \$25 / 4 hours    Non-Residents - \$50 / 4 hours**

**NOTE: Events that require additional staffing will be charged \$20/hour per ranger assigned. The need for additional staffing & # of rangers will be determined by the Beverly Rec Dept.**

**Please Note:** Approval of this request does not exclude any non-residents from paying the parking fee from Memorial Day weekend to Labor Day, if event is held during hours that fees are collected.

**Fees are \$8/car weekdays (9a-3p); \$20/car weekends & holidays (8a-5p) or \$75 per bus (any day).**

**Make check payable to: Beverly Recreation Department. Fees are not refundable.**

**The Following Restrictions Apply:**

- **No caterers allowed** without permission from the Rec Dept. and permit from the Health Dept: (978) 921-8591
- **No alcohol, tents, canopies, umbrellas or charcoal grills allowed**
- **No live music, sound systems or party rentals [dunk tank, moon bounce, etc.] allowed.**
- **All participants must park in the main parking lot**
- Driving into the park to drop off passengers, equipment or supplies **is not allowed.**
- **Use of the band shell is restricted to City of Beverly sponsored events.**
- Restrooms will be open Memorial Day to Labor Day from 9:00 am – 8:00 pm.
- If your event is scheduled before Memorial Day or after Labor Day **your group may need to assume the cost of opening, cleaning and closing the restrooms.**
- **Lynch Park is now a Carry In/Carry Out park.** It is the responsibility of all persons and groups using the park **to take all trash home with them!** The dumpsters at Lynch Park are for Recreation Department use only!
- **NO DOGS ALLOWED from Memorial Day weekend to Labor Day!** Dogs **MUST** be on leash all other times!

**NOTE: By signing this form below, I confirm that I have read and understand all of the above restrictions and regulations for the use of Lynch Park:**

Signature: \_\_\_\_\_

Return Completed Form To:

**Beverly Recreation Department, 55 Ober Street, Beverly, MA 01915**

Office: (978) 921-6067 Fax: (978) 927-1386 Email: [bevrec@beverlyma.gov](mailto:bevrec@beverlyma.gov) Web Site: [www.bevrec.com](http://www.bevrec.com)

# Group Reservation Form - Lynch Park

## Events and Outings (Continued)

Name of School or Camp: \_\_\_\_\_

Date of Event: \_\_\_\_\_

### *The following regulations apply to camps and schools using Lynch Park:*

Approval of this request does not exclude any non-resident groups from paying the parking fee from Memorial Day weekend to Labor Day.

#### **Non-Resident Fees:**

**Cars:** \$8 weekdays / \$20 weekends & holidays

**Bus Parking:** **\$75 per bus** (At all times, even if the busses are not parking at Lynch Park)

**NOTE:** Beverly schools are exempt from the parking fee.

### *The Following Restrictions Apply:*

- **At the discretion of the Beverly Recreation Department:**
  - Certain dates during the season will not be available for group outings.
  - Groups that arrive at the park without a reservation may be denied entry based on scheduled events or anticipated crowds.
- A certified lifeguard, who must check in with the Beverly Recreation Head Lifeguard upon arrival, must accompany groups of up to 30 children, who plan to use the beaches.
- Any group with more than 30 children must bring 2 lifeguards.
- Groups arriving by bus must pay the bus fees even if the buses are not staying in the parking lot. The bus fee is a usage fee and helps defer the cost of large groups using the park and facilities.
- **REMINDER FOR ALL GROUPS:**
  - Lynch Park is now a Carry In/Carry Out park.
  - It is the responsibility of all groups using the park to take all trash home with them!
  - Limited recycling bins are available for bottles and cans.
  - The dumpsters at Lynch Park are for Recreation Department use only and are not available to the public.
  - Trash bags are available from park staff upon request.
  - All groups should make arrangements to remove trash after using the park.
  - **NO DOGS ALLOWED** from Memorial Day weekend to Labor Day. Dogs must always be on leash at all other times during the year.