

Group Reservation Form - Lynch Park

Events and Outings

Name of Family, School/Camp or Business: _____

Address: _____ City: _____ St: _____ Zip: _____

Contact Person: _____ Email: _____

Day Phone: _____ Evening Phone: _____

Name of your Event: _____ Date: _____

Arrival Time: _____ Departure Time: _____

Type of Event:

Family Gathering Company Outing School/Camp (See next page for details)

Other _____

of Children: _____ # of Adults: _____ # of Cars: _____ # of Buses: _____

Person Running Event (If not above person): _____

Describe Event in Detail (continue on back if necessary): _____

Complete this section if you wish to reserve specific areas of Lynch Park for your event:

AREA: 1____ 2____ 3____ 4____

Reservation Fees: Residents = \$25 / 4 hours Non-Residents - \$50 / 4 hours

NOTE: Events that require additional staffing will be charged \$20/hour per ranger assigned. The need for additional staffing & # of rangers will be determined by the Beverly Rec Dept.

Please Note: Approval of this request does not exclude any non-residents from paying the parking fee from Memorial Day weekend to Labor Day, if event is held during hours that fees are collected.

Fees are \$8/car weekdays (9a-3p); \$20/car weekends & holidays (8a-5p) or \$75 per bus (any day).

Make check payable to: Beverly Recreation Department. Fees are not refundable.

The Following Restrictions Apply:

- **No caterers allowed** without permission from the Rec Dept. and permit from the Health Dept: (978) 921-8591
- **No alcohol, tents, canopies, live music, party rentals [dunk tank, moon bounce, etc.] are allowed.**
- **All participants must park in the main parking lot.** Driving into the park to drop off passengers, equipment or supplies is not allowed.
- **Use of the band shell is restricted to City of Beverly sponsored events.**
- Restrooms will be open Memorial Day to Labor Day from 9:00 am – 8:00 pm.
- If your event is scheduled before Memorial Day or after Labor Day **your group may need to assume the cost of opening, cleaning and closing the restrooms.**
- **Lynch Park is now a Carry In/Carry Out park.** It is the responsibility of all persons and groups using the park to take all trash home with them! The dumpsters at Lynch Park are for Recreation Department use only!
- **NO DOGS ALLOWED from Memorial Day weekend to Labor Day!** Dogs MUST be on leash all other times!

By signing this form below, I confirm that I have read and understand all of the above restrictions and regulations for the use of Lynch Park:

Signature: _____

Return Completed Form To:

Beverly Recreation Department, 55 Ober Street, Beverly, MA 01915

Office: (978) 921-6067 Fax: (978) 927-1386 Email: bevrec@beverlyma.gov Web Site: www.bevrec.com

Group Reservation Form - Lynch Park

Events and Outings (Continued)

Name of School or Camp: _____

Date of Event: _____

The following regulations apply to camps and schools using Lynch Park:

Approval of this request does not exclude any non-resident groups from paying the parking fee from Memorial Day weekend to Labor Day.

Non-Resident Fees:

Cars: \$8 weekdays / \$20 weekends & holidays

Bus Parking: **\$75 per bus** (At all times, even if the busses are not parking at Lynch Park)

NOTE: Beverly schools are exempt from the parking fee.

The Following Restrictions Apply:

- **At the discretion of the Beverly Recreation Department:**
 - Certain dates during the season will not be available for group outings.
 - Groups that arrive at the park without a reservation may be denied entry based on scheduled events or anticipated crowds.
- A certified lifeguard, who must check in with the Beverly Recreation Head Lifeguard upon arrival, must accompany groups of up to 30 children, who plan to use the beaches.
- Any group with more than 30 children must bring 2 lifeguards.
- Groups arriving by bus must pay the bus fees even if the buses are not staying in the parking lot. The bus fee is a usage fee and helps defer the cost of large groups using the park and facilities.
- **REMINDER FOR ALL GROUPS:**
 - Lynch Park is now a Carry In/Carry Out park.
 - It is the responsibility of all groups using the park to take all trash home with them!
 - Limited recycling bins are available for bottles and cans.
 - The dumpsters at Lynch Park are for Recreation Department use only and are not available to the public.
 - Trash bags are available from park staff upon request.
 - All groups should make arrangements to remove trash after using the park.
 - **NO DOGS ALLOWED** from Memorial Day weekend to Labor Day. Dogs must always be on leash at all other times during the year.