

Beverly Parks & Recreation Permit Form All Parks

Contact Person:	PARK REQUESTED:		
Address:	City:	St:	Zip:
Preferred Phone:	Email Address:		
Name of Your Event:	Event Date:		
Arrival Time:	Departure Time:		

TYPE OF EVENT:

Family Gathering
 Company Outing
 School/Camp
 Other: _____
 # of Children: _____
 # of Adults: _____
 # of Cars: _____
 # of Buses: _____

Person Running Event (If not the contact person):

Do you plan to use the streets or sidewalks around the park for a race/walk?
 Yes No

Do you plan to use a caterer, food truck or sell food?
 Yes No

Describe Event in Detail (Continue on another page if necessary):

Complete This Section if You Wish to Reserve Specific Areas of LYNCH PARK for Your Event:

Picnic Area: Area #1 Area #2 Area #3 Area #4
 Reservation Fees = \$25 / 4 hours for residents, \$50 / 4 hours for non-residents

Carriage House Garden
 Fees to rent these facilities are available through the Recreation Office

NOTE: Events that require additional staffing will be charged \$20/hour per ranger assigned. The need for additional staffing and number of rangers will be determined by Beverly Rec.

**Make checks payable to Beverly Recreation Department. Fees are not refundable. Remit form to bevrec@beverlyma.gov.
 Please read all rules and regulations before signing at the bottom of page 2...**

The Following Restrictions Apply to **ALL PARKS**:

- **At the discretion of Beverly Recreation**, certain dates during the season will not be available for group events.
- **Groups with more than 30 children visiting a beach must bring at least 2 lifeguards and check in with the Head Lifeguard on duty. All groups attending beaches must follow Christian's Law (MGL c. 111, §127A^{1/2}).**
- **All trash must be disposed of properly or removed from the park.**
- **No caterers allowed** without permission from Beverly Recreation and a permit from the Health Department (978-921-8591).
- No alcohol, tents, canopies, umbrellas, or charcoal grills allowed at any time.
- **No sound systems or party rentals (dunk tank, moonbounce, etc.) allowed.**
- **No live music** without written permission. Use of band shells or pavilions for music is restricted to City of Beverly events. Recorded music must be kept at a reasonable volume at all times.
- **All participants must park in legal, designated parking areas only.** Parking is prohibited along driveways, on grass areas or in fire lanes.
- **NO DOGS ALLOWED from Memorial Day weekend to Labor Day!** Dogs MUST be on leash at all times!
- **Use of any courts or fields** are on a first-come, first-served basis unless a permit has been issued.

The Following Restrictions Apply to **CAMPS & SCHOOLS using LYNCH PARK**:

- Approval of this request does not exclude any non-resident groups from paying the parking fee
- From **Memorial Day weekend to Labor Day Non-Resident Fees** are:
 - Cars: \$10 weekdays / \$20 weekends & holidays
 - Bus Parking: **\$75 per bus (at all times, even if the buses are not parking at Lynch Park)**
 - **NOTE: Beverly schools are exempt from the bus parking fee**

The Following Restrictions Apply to **LYNCH PARK**:

- **At the discretion of Beverly Recreation:**
 - Certain dates during the season will not be available for group outings.
 - Groups that arrive at the park without a reservation may be denied entry based on scheduled events or anticipated crowds.
- **A certified lifeguard, who must check in with the Beverly Recreation Head Lifeguard upon arrival, must accompany groups of up to 30 children, who plan to use the beaches.**
- **Any group with more than 30 children must bring 2 lifeguards.**
- **Groups arriving by bus must pay the bus fees even if the buses are not staying in the parking lot. The bus fee is a usage fee and helps defer the cost of large groups using the park and facilities.**
- **REMINDERS FOR ALL GROUPS:**
 - Lynch Park is a Carry In/Carry Out park, so is the responsibility of all groups to take all trash home with them!
 - The dumpsters at Lynch Park are for Recreation Department use only and are not available to the public.
 - Trash bags are available upon request and groups must arrange to remove their trash after using the park.
 - **NO DOGS ALLOWED from Memorial Day weekend to Labor Day. Dogs MUST be on leash at all times, all year.**
 - All visitors must park in the main parking lot. Access to the driveway is only to drop off disabled passengers, not to drop off equipment.
 - No live music without written permission. Use of the band shell is restricted to City of Beverly events.
 - Restrooms will be open from Memorial Day to Labor Day, from 9:00 am – 8:00 pm.
 - **At other times of the year, your group may have to assume the cost of opening, cleaning and closing the restrooms.**

By signing this form below, I confirm that I have read and understand all of the restrictions and regulations for the use of Beverly parks, including all of page 2 of this form.

Signature: _____