

## Beverly Parks & Recreation Permit Form All Parks

Contact Person:	PARK REQUESTED:		
Address:	City:	St:	Zip:
Preferred Phone:	Email Address:		
Name of Your Event:	Event Date:		
Arrival Time:	Departure Time:		

**TYPE OF EVENT:**

Family Gathering   
  Company Outing   
  School/Camp   
  Other: \_\_\_\_\_  
 # of Children: \_\_\_\_\_   
 # of Adults: \_\_\_\_\_   
 # of Cars: \_\_\_\_\_   
 # of Buses: \_\_\_\_\_

Person Running Event (If not the contact person):

Do you plan to use the streets or sidewalks around the park for a race/walk?   
 Yes     No

Do you plan to use a caterer, food truck or sell food?   
 Yes     No

Describe Event in Detail (Continue on another page if necessary):

**Complete This Section if You Wish to Reserve Specific Areas of LYNCH PARK for Your Event:**

Picnic Area:     Area #1     Area #2     Area #3     Area #4  
 Reservation Fees = \$25 / 4 hours for residents, \$50 / 4 hours for non-residents

Carriage House         Garden  
 Fees to rent these facilities are available through the Recreation Office

**NOTE: Events that require additional staffing will be charged \$20/hour per ranger assigned. The need for additional staffing and number of rangers will be determined by Beverly Rec.**

**Make checks payable to Beverly Recreation Department. Fees are not refundable. Remit form to [bevrec@beverlyma.gov](mailto:bevrec@beverlyma.gov).  
 Please read all rules and regulations before signing at the bottom of page 2...**

The Following Restrictions Apply to **ALL PARKS**:

- **At the discretion of Beverly Recreation**, certain dates during the season will not be available for group events.
- **Groups with more than 30 children visiting a beach must bring at least 2 lifeguards and check in with the Head Lifeguard on duty. All groups attending beaches must follow Christian's Law (MGL c. 111, §127A<sup>1/2</sup>).**
- **All trash must be disposed of properly or removed from the park.**
- **No caterers allowed** without permission from Beverly Recreation and a permit from the Health Department (978-921-8591).
- No alcohol, tents, canopies, umbrellas, or charcoal grills allowed at any time.
- **No sound systems or party rentals (dunk tank, moonbounce, etc.) allowed.**
- **No live music** without written permission. Use of band shells or pavilions for music is restricted to City of Beverly events. Recorded music must be kept at a reasonable volume at all times.
- **All participants must park in legal, designated parking areas only.** Parking is prohibited along driveways, on grass areas or in fire lanes.
- **NO DOGS ALLOWED from Memorial Day weekend to Labor Day!** Dogs MUST be on leash at all times!
- **Use of any courts or fields** are on a first-come, first-served basis unless a permit has been issued.

The Following Restrictions Apply to **CAMPS & SCHOOLS using LYNCH PARK**:

- Approval of this request does not exclude any non-resident groups from paying the parking fee
- From **Memorial Day weekend to Labor Day Non-Resident Fees** are:
  - Cars: \$8 weekdays / \$20 weekends & holidays
  - Bus Parking: **\$75 per bus (at all times, even if the buses are not parking at Lynch Park)**
  - **NOTE: Beverly schools are exempt from the bus parking fee**

The Following Restrictions Apply to **LYNCH PARK**:

- **At the discretion of Beverly Recreation:**
  - Certain dates during the season will not be available for group outings.
  - Groups that arrive at the park without a reservation may be denied entry based on scheduled events or anticipated crowds.
- **A certified lifeguard, who must check in with the Beverly Recreation Head Lifeguard upon arrival, must accompany groups of up to 30 children, who plan to use the beaches.**
- **Any group with more than 30 children must bring 2 lifeguards.**
- **Groups arriving by bus must pay the bus fees even if the buses are not staying in the parking lot. The bus fee is a usage fee and helps defer the cost of large groups using the park and facilities.**
- **REMINDERS FOR ALL GROUPS:**
  - Lynch Park is a Carry In/Carry Out park, so is the responsibility of all groups to take all trash home with them!
  - The dumpsters at Lynch Park are for Recreation Department use only and are not available to the public.
  - Trash bags are available upon request and groups must arrange to remove their trash after using the park.
  - **NO DOGS ALLOWED from Memorial Day weekend to Labor Day. Dogs MUST be on leash at all times, all year.**
  - All visitors must park in the main parking lot. Access to the driveway is only to drop off disabled passengers, not to drop off equipment.
  - No live music without written permission. Use of the band shell is restricted to City of Beverly events.
  - Restrooms will be open from Memorial Day to Labor Day, from 9:00 am – 8:00 pm.
  - **At other times of the year, your group may have to assume the cost of opening, cleaning and closing the restrooms.**

***By signing this form below, I confirm that I have read and understand all of the restrictions and regulations for the use of Beverly parks, including all of page 2 of this form.***

Signature: \_\_\_\_\_