

Beverly Parks & Recreation Permit Form All Parks

Contact Person:	PARK REQUESTED:		
Address:	City:	St:	Zip:
Preferred Phone:	Email Address:		
Name of Your Event:	Event Date:		
Arrival Time:	Departure Time:		

TYPE OF EVENT:

Family Gathering
 Company Outing
 School/Camp
 Other: _____
 # of Children: _____
 # of Adults: _____
 # of Cars: _____
 # of Buses: _____

Person Running Event (If not the contact person):

Do you plan to use the streets or sidewalks around the park for a race/walk?
 Yes No

Do you plan to use a caterer, food truck or sell food?
 Yes No

Describe Event in Detail (Continue on another page if necessary):

Complete This Section if You Wish to Reserve Specific Areas of LYNCH PARK for Your Event:

Picnic Area: Area #1 Area #2 Area #3 Area #4
 Reservation Fees = \$25 / 4 hours for residents, \$50 / 4 hours for non-residents

Carriage House Garden
 Fees to rent these facilities are available through the Recreation Office

NOTE: Events that require additional staffing will be charged \$20/hour per ranger assigned. The need for additional staffing and number of rangers will be determined by Beverly Rec.

Please make checks payable to the Beverly Recreation Department. Fees are not refundable. Please read all rules and regulations before signing at the bottom of page 2...

The Following Restrictions Apply to **ALL PARKS**:

- **At the discretion of Beverly Recreation**, certain dates during the season will not be available for group events.
- **Groups with more than 30 children visiting a beach must bring at least 2 lifeguards and check in with the Head Lifeguard on duty. All groups attending beaches must follow Christian's Law (MGL c. 111, §127A¹/₂).**
- **All trash must be disposed of properly or removed from the park.**
- **No caterers allowed** without permission from Beverly Recreation and a permit from the Health Department (978-921-8591).
- No alcohol, tents, canopies, umbrellas, or charcoal grills allowed at any time.
- **No sound systems or party rentals (dunk tank, moonbounce, etc.) allowed.**
- **No live music** without written permission. Use of band shells or pavilions for music is restricted to City of Beverly events. Recorded music must be kept at a reasonable volume at all times.
- **All participants must park in legal, designated parking areas only.** Parking is prohibited along driveways, on grass areas or in fire lanes.
- **NO DOGS ALLOWED from Memorial Day weekend to Labor Day!** Dogs MUST be on leash at all times!
- **Use of any courts or fields** are on a first-come, first-served basis unless a permit has been issued.

The Following Restrictions Apply to **CAMPS & SCHOOLS using LYNCH PARK**:

- Approval of this request does not exclude any non-resident groups from paying the parking fee
- From **Memorial Day weekend to Labor Day Non-Resident Fees** are:
 - Cars: \$8 weekdays / \$20 weekends & holidays
 - Bus Parking: **\$75 per bus (at all times, even if the buses are not parking at Lynch Park)**
 - **NOTE: Beverly schools are exempt from the bus parking fee**

The Following Restrictions Apply to **LYNCH PARK**:

- **At the discretion of Beverly Recreation:**
 - Certain dates during the season will not be available for group outings.
 - Groups that arrive at the park without a reservation may be denied entry based on scheduled events or anticipated crowds.
- **A certified lifeguard, who must check in with the Beverly Recreation Head Lifeguard upon arrival, must accompany groups of up to 30 children, who plan to use the beaches.**
- **Any group with more than 30 children must bring 2 lifeguards.**
- **Groups arriving by bus must pay the bus fees even if the buses are not staying in the parking lot. The bus fee is a usage fee and helps defer the cost of large groups using the park and facilities.**
- **REMINDERS FOR ALL GROUPS:**
 - Lynch Park is a Carry In/Carry Out park, so is the responsibility of all groups to take all trash home with them!
 - The dumpsters at Lynch Park are for Recreation Department use only and are not available to the public.
 - Trash bags are available upon request and groups must arrange to remove their trash after using the park.
 - **NO DOGS ALLOWED from Memorial Day weekend to Labor Day. Dogs MUST be on leash at all times, all year.**
 - All visitors must park in the main parking lot. Access to the driveway is only to drop off disabled passengers, not to drop off equipment.
 - No live music without written permission. Use of the band shell is restricted to City of Beverly events.
 - Restrooms will be open from Memorial Day to Labor Day, from 9:00 am – 8:00 pm.
 - **At other times of the year, your group may have to assume the cost of opening, cleaning and closing the restrooms.**

By signing this form below, I confirm that I have read and understand all of the restrictions and regulations for the use of Beverly parks, including all of page 2 of this form.

Signature: _____